



NOTICE OF NON-COMPLIANCE EMANIFEST HIGHWAY

eManifest is a Canada Border Services Agency (CBSA) initiative that is changing and modernizing the way commercial goods coming into Canada are processed. **With the implementation of eManifest, the CBSA must receive and validate highway carriers' electronic cargo and conveyance data a minimum of one hour before shipments arrive at the border.**

Implementation timelines

Regulatory amendments supporting the CBSA's eManifest initiative are now in place, making eManifest requirements for highway carriers mandatory.

The following implementation timelines apply to eManifest requirements for highway carriers:

- From **May 6, 2015** to **July 10, 2015**, the CBSA will provide carriers with a period of transition during which penalties for non-compliance will not be issued. The Agency will work closely with carriers on corrective measures to help them comply with eManifest requirements.
- From **July 10, 2015** to **January 10, 2016**, carriers who do not comply with eManifest requirements may be issued zero-rated penalties (non-monetary) under the CBSA's Administrative Monetary Penalty System (AMPS).
- Beginning **January 10, 2016**, carriers who do not comply with eManifest requirements may be issued monetary AMPS penalties. Goods will not be allowed to proceed past FPOA without ACI.

Although non-CSA carriers are required to submit conveyance reports for empty conveyances, until further notice AMPS penalties will not be administered to carriers with empty conveyances arriving at FPOA without ACI.

What you need to do

Consult the eManifest section of the CBSA Web site (www.cbsa.gc.ca) for details on how to:

- 1) Ensure you have a valid CBSA-issued carrier code and that the CBSA has your current company contact information.
- 2) Choose and register/apply for the data transmission option that best suits your business needs, either:
 - **eManifest Portal:** an Internet-based option that allows highway carriers to transmit pre-arrival cargo and conveyance data directly to the CBSA. For information or to register refer to: <http://www.cbsa-asfc.gc.ca/prog/manif/portal-portail-eng.html>
 - **EDI method:** can be used to transmit eManifest data. For information or to apply to become an EDI client refer to: <http://www.cbsa-asfc.gc.ca/eservices/procedure-eng.html>.
 - **Service Provider:** Send an e-mail to tccu-ustcc@cbsa-asfc.gc.ca for additional information.
- 3) Access additional client support resources and technical support at: <http://www.cbsa-asfc.gc.ca/prog/manif/menu-eng.html>.

If you are not the owner of the carrier company, please give this notice to your employer.