

## ACI EMANIFEST REQUEST SHEET – INTO CANADA

Page 1 of

Please print clearly to ensure that numerals and letters are decipherable.

Carrier Name		Carrier Code
ETA - Date ( Month / Day / Year )	Time ( AM / PM )	First Port of Entry
Sub Location (Specify a bonded warehouse for in-bond shipments. Also may be required to allow failed PARS to go in bond).		
Trip Number ( leave blank if we are to generate the trip number for you )	Send Lead Sheet to Fax	Send Lead Sheet to Email
* Driver First & Last Name	Mobile #	Emergency Contact
* Crew First & Last Name	* Date Of Birth	* Citizenship
* Passenger First & Last Name	* Date Of Birth	* Citizenship
Conveyance Unit Number	Conveyance License Plate Number	Province/State/Country
Trailer Unit Number	Trailer License Plate Number	Province/State/Country
Trailer #2 Unit Number	Trailer #2 License Plate Number	Province/State/Country
Is PCB / ABC The Customs Broker For Any Shipments On This Load?	Number Of Shipments On Conveyance	Are You Empty?

\* CBSA will not require collection and transmission of this data until 2014. If you wish to provide it for record keeping purposes, we will transmit it.

## **\*\* ATTENTION CARRIER – IMPORTANT INSTRUCTIONS \*\***

### **Without this information, WE CANNOT PROCESS YOUR ACI eMANIFEST:**

- ▶ Please include a copy of all bills of lading and Commercial/Canada Customs Invoice(s) for the shipment.
- ▶ The documents must have shipper's name and address, consignees name and address, complete description(s), quantities, and weight.
- ▶ All documents must be legible
- ▶ Please complete and return to the above contact information.

**NOTE: IF PACIFIC CUSTOMS BROKERS IS NOT THE CUSTOMS BROKER FOR A SHIPMENT, YOU MUST ALSO FAX THE PARS TO THE IMPORTER'S ASSIGNED CUSTOMS BROKER.**