Pacific Customs Brokers Inc.
International Trade Solutions

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Toll-Free Ph: 1.877.332.8534
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FDA FOOD FACILITY REGISTRATION TEMPLATE

Facility/Company Name			
Full Legal Facility/Company Name			
Street Address	City	Province/State	Postal/Zip Code
Preferred Mailing Address information *Complete this section ONLY if different from above*	City	Province/State	Postal/Zip Code
Facility Telephone number	Facility Fax number	Facility Email Address	
Parent Company Name *(If applicable and if different from Sections above)*			
Street Address	City	Province/State	Postal/Zip Code
Alternative Trade Name *If this facility uses trade names other than that listed in Sections above, list them below (e.g. Also doing business as, "Facility also known as")*			
Name of U.S. Agent *To be completed by facilities located outside any State or Territory of the United States, the District of Columbia, or the Commonwealth of Puerto*			
Seasonal Facility Dates of Operation *Give the approximate dates that your facility is open for business, if its operations are on a seasonal basis* Dates			
Type of Storage *(for facilities that are primarily holders)*	◯ Ambient	◯ Refrigerated	◯ Frozen Storage
General Product Categories *(check all that apply)*	◯ Food for Human Consumption	**And/Or**	◯ Food for Animal Consumption
Please see the attached General Product Categories for Both Human and Animal Consumption checklist. Please clearly mark the category AND the activities conducted at this facility.			
Owner, Operator, or Agent-in-Charge Name	Title of Owner, or Agent in Charge of Facility	Email Address	

GENERAL PRODUCT CATEGORIES-FOOD FOR HUMAN CONSUMPTION; AND TYPE OF ACTIVITY CONDUCTED AT THE FACILITY (OPTIONAL)

To be completed by all food facilities. Please see instructions for further examples

IF NONE OF THE MANDATORY CATEGORIES BELOW APPLY, SELECT BOX 39

TYPE OF ACTIVITY CONDUCTED AT THE FACILITY
Optional-Check all types of operations that are performed at this facility regarding the manufacturing/processing, packing or holding of food.

		Warehouse/ Holding Facility (e.g., storage facilities, including storage tanks, grain elevators)	Acidified/ Low Acid Food Processor	Interstate Conveyance Caterer/ Catering Point	Molluscan Shellfish Establish-ment	Commissary	Contract Sterilizer	Labeler/ Relabeler	Manufacturer/ Processor	Repacker/ Packer	Salvage Operator (Recondi-tioner)
☐	1. ACIDIFIED FOODS (AF) [21 CFR 114.3(b)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	2. ALCOHOLIC BEVERAGES [21 CFR 170.3 (n) (2)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	3. BABY *(INFANT AND JUNIOR)* FOOD PRODUCTS Including Infant Formula	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	4. BAKERY PRODUCTS, DOUGH MIXES, OR ICINGS [21 CFR 170.3 (n) (1), (9)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	5. BEVERAGE BASES [21 CFR 170.3 (n) (3), (35)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	6. CANDY WITHOUT CHOCOLATE, CANDY SPECIALTIES AND CHEWING GUM [21CFR170.3(n)(6),(9),(25), (38)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	7. CEREAL PREPARATIONS, BREAKFAST FOODS, QUICK COOKING/INSTANT CEREALS [21 CFR 170.3 (n) (4)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

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GENERAL PRODUCT CATEGORIES-FOOD FOR HUMAN CONSUMPTION; AND TYPE OF ACTIVITY CONDUCTED AT THE FACILITY (OPTIONAL)

To be completed by all food facilities. Please see instructions for further examples **IF NONE OF THE MANDATORY CATEGORIES BELOW APPLY, SELECT BOX 39**	TYPE OF ACTIVITY CONDUCTED AT THE FACILITY Optional-Check all types of operations that are performed at this facility regarding the manufacturing/processing, packing or holding of food.									
	Warehouse/ Holding Facility (e.g., storage facilities, including storage tanks, grain elevators)	Acidified/ Low Acid Food Processor	Interstate Conveyance Caterer/ Catering Point	Molluscan Shellfish Establish-ment	Commissary	Contract Sterilizer	Labeler/ Relabeler	Manufacturer/ Processor	Repacker/ Packer	Salvage Operator (Recondi-tioner)
☐ 8. CHEESE AND CHEESE PRODUCT CATEGORIES [21 CFR 170.3 (n) (5)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Soft, Ripened Cheese	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Semi-Soft Cheese	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ c. Hard Cheese	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ d. Other Cheeses and Cheese Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 9. CHOCOLATE AND COCOA Products [21 cfr 170.3 (n) (3), (9), (38),(43)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 10. COFFEE AND TEA [21 CFR 170.3 (n) (3), (7)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 11. COLOR ADDITIVES FOR FOODS [21 CFR 170.3 (o) (4)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 12. DIETARY CONVENTIONAL FOODS OR MEAL REPLACEMENTS (Includes Medical Foods) [21 CFR 170.3 (n) (31)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 13. DIETARY SUPPLEMENT CATEGORIES	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Proteins, Amino Acids, Fats and Lipid Substances	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Vitamins and Minerals	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ c. Animal By-Products and Extracts	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ d. Herbals and Botanicals	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 14. DRESSING AND CONDIMENTS [21 CFR 170.3 (n) (8), (12)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 15. FISHERY/SEAFOOD PRODUCT CATEGORIES [21 CFR 170.3 (n) (13), (15), (39), (40)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Fin Fish, Whole or Filet	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Shellfish	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ c. Ready to Eat (RTE) Fishery Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ d. Processed and Other Fishery Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

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GENERAL PRODUCT CATEGORIES-FOOD FOR HUMAN CONSUMPTION; AND TYPE OF ACTIVITY CONDUCTED AT THE FACILITY (OPTIONAL)

To be completed by all food facilities. Please see instructions for further examples **IF NONE OF THE MANDATORY CATEGORIES BELOW APPLY, SELECT BOX 39**	TYPE OF ACTIVITY CONDUCTED AT THE FACILITY Optional-Check all types of operations that are performed at this facility regarding the manufacturing/processing, packing or holding of food.									
	Warehouse/ Holding Facility (e.g., storage facilities, including storage tanks, grain elevators)	Acidified/ Low Acid Food Processor	Interstate Conveyance Caterer/ Catering Point	Molluscan Shellfish Establish-ment	Commissary	Contract Sterilizer	Labeler/ Relabeler	Manufacturer/ Processor	Repacker/ Packer	Salvage Operator (Recondi-tioner)
☐ 16. FOOD ADDITIVES, GENERALLY RECOGNIZED AS SAFE (GRAS) INGREDIENTS, OR OTHER INGREDIENTS USED FOR PROCESSING [21 CFR 170.3 (n) (42); 21 CFR 170.3 (o) (1), (2), (3), (5), (6), (7), (8), (9), (10), (11), (12), (13), (14), (15), (16), (17), (18), (19), (22), (23), (24), (25), (26), (27), (28), (29), (30), (31), (32)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 17. FOOD SWEETENERS (NUTRITIVE) [21 CFR 170.3 (n) (9) (41), 21 CFR 170.3 (o) (21)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 18. FRUIT AND FRUIT PRODUCTS [21 CFR 170.3 (n) (16), (27), (28), (35), (43)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Fresh Cut Produce	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Raw Agricultural Commodities	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ c. Other Fruit and Fruit Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 19. FRUIT OR VEGETABLE JUICE, PULP OR CONCENTRATE PRODUCTS [21 CFR 170.3 (n) (3), (16), (35)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 20. GELATIN, RENNET, PUDDING MIXES, OR PIE FILLINGS [21 CFR 170.3 (n) (22)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 21. ICE CREAM AND RELATED PRODUCTS [21 CFR 170.3 (n) (20), (21)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 22. IMITATION MILK PRODUCTS [21 CFR 170.3 (n) (10)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 23. LOW ACID CANNED FOOD (LACF) PRODUCTS [21 CFR 113.3(n)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 24. MACARONI OR NOODLE PRODUCTS [21 CFR 170.3 (n) (23)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 25. MEAT, MEAT PRODUCTS AND POULTRY (FDA REGULATED) [21 CFR 170.3 (n) (17), (18), (29), (34), (39), (40)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 26. MILK, BUTTER, OR DRIED MILK PRODUCTS [21 CFR 170.3 (n) (12), (30), (31)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 27. MULTIPLE FOOD DINNERS, GRAVIES, SAUCES AND SPECIALTIES [21 CFR 170.3 (n) (11) (14), (17), (18), (23), (24), (29), (34), (40)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 28. NUTS AND EDIBLE SEED PRODUCT CATEGORIES [21 CFR 170.3 (n) (26), (32)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Nut and Nut Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Edible Seed and Edible Seed Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

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GENERAL PRODUCT CATEGORIES-FOOD FOR HUMAN CONSUMPTION; AND TYPE OF ACTIVITY CONDUCTED AT THE FACILITY (OPTIONAL)

To be completed by all food facilities. Please see instructions for further examples

IF NONE OF THE MANDATORY CATEGORIES BELOW APPLY, SELECT BOX 39

TYPE OF ACTIVITY CONDUCTED AT THE FACILITY
Optional-Check all types of operations that are performed at this facility regarding the manufacturing/processing, packing or holding of food.

	Warehouse/ Holding Facility (e.g., storage facilities, including storage tanks, grain elevators)	Acidified/ Low Acid Food Processor	Interstate Conveyance Caterer/ Catering Point	Molluscan Shellfish Establish-ment	Commissary	Contract Sterilizer	Labeler/ Relabeler	Manufacturer/ Processor	Repacker/ Packer	Salvage Operator (Recondi-tioner)
☐ 29. PREPARED SALAD PRODUCTS [21 CFR 170.3 (n) (11), (17), (18), (22), (29), (34), (35)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 30. SHELL EGG AND EGG PRODUCT CATEGORIES [21 CFR 170.3 (n) (11) (14)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Chicken Egg and Egg Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Other Eggs and Egg Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 31. SNACK FOOD ITEMS (FLOUR, MEAL OR VEGETABLE BASE) [21 CFR 170.3 (n) (37)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 32. SPICES, FLAVORS, AND SALTS [21 CFR 170.3 (n) (26)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 33. SOUPS [21 CFR 170.3 (n) (39), (40)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 34. SOFT DRINKS AND WATERS [21 CFR 170.3 (n) (3), (35)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 35. VEGETABLE AND VEGETABLE PRODUCT CATEGORIES [21 CFR 170.3 (n) (19), (36)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ a. Fresh Cut Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ b. Raw Agricultural Commodities	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ c. Other Vegetable and Vegetable Products	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 36. VEGETABLE OILS (INCLUDES OLIVE OIL) [21 CFR 170.3 (n) (12)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 37. VEGETABLE PROTEIN PRODUCTS (SIMULATED MEATS) [21 CFR 170.3 (n) (33)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 38. WHOLE GRAINS, MILLER GRAIN PRODUCTS (FLOURS), OR STARCH [21 CFR 170.3 (n) (1), (23)]	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐ 39. IF NONE OF THE ABOVE FOOD CATEGORIES APPLY, THEN PRINT THE APPLICABLE FOOD CATEGORY OR CATEGORIES (THAT DOES NOT OR DO NOT APPEAR ABOVE).	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

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SECTION 10B-GENERAL PRODUCT CATEGORIES-FOOD FOR ANIMAL CONSUMPTION; AND TYPE OF ACTIVETY CONDUCTED AT THE FACILITY (OPTIONAL)

To be completed by all animal food facilities. Please see instructions for further examples **IF NONE OF THE MANDATORY CATEGORIES BELOW APPLY, SELECT BOX 39**	TYPE OF ACTIVITY CONDUCTED AT THE FACILITY Optional-Check all types of operations that are performed at this facility regarding the manufacturing/processing, packing or holding of food.							
	Animal Food Manufacturer/ Processor	Warehouse/Holding Facility (e.g., storage facilities, including storage tanks, grain elevators)	Acidified/Low Acid Food Processor	Contract Sterilizer	Packer/ Repacker	Labeler/ Relabeler	Salvage Operator (Reconditioner)	Other Activity Conducted
☐ 1. GRAIN OR GRAIN PRODUCTS (I.E., BARLEY, GRAIN SORGHUMS, MAIZE, OAT, RICE, RYE, WHEAT, OTHER GRAINS OR GRAIN PRODUCTS)	☐	☐	☐	☐	☐	☐	☐	☐
☐ 2. OILSEED OR OILSEED PRODUCTS (I.E., COTTONSEED, SOYBEANS, OTHER OILSEEDS OR OILSEED PRODUCTS)	☐	☐	☐	☐	☐	☐	☐	☐
☐ 3. ALFALFA PRODUCTS OR LESPEDEZA PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 4. AMINO ACIDS OR RELATED PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 5. ANIMAL-DERIVED PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 6. BREWER PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 7. CHEMICAL PRESERVATIVES	☐	☐	☐	☐	☐	☐	☐	☐
☐ 8. CITRUS PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 9. DISTILLERY PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 10. ENZYMES	☐	☐	☐	☐	☐	☐	☐	☐
☐ 11. FATS OR OILS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 12. FERMENTATION PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 13. MARINE PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 14. MILK PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 15. MINERALS OR MINERAL PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 16. MISCELLANEOUS OR SPECIAL PURPOSE PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 17. MOLASSES OR MOLASSES PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 18. NON-PROTEIN NITROGEN PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 19. PEANUT PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 20. RECYCLED ANIMAL WASTE PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐

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SECTION 10B-GENERAL PRODUCT CATEGORIES-FOOD FOR ANIMAL CONSUMPTION; AND TYPE OF ACTIVITY CONDUCTED AT THE FACILITY (OPTIONAL)

To be completed by all animal food facilities. Please see instructions for further examples

IF NONE OF THE MANDATORY CATEGORIES BELOW APPLY, SELECT BOX 39

TYPE OF ACTIVITY CONDUCTED AT THE FACILITY
Optional-Check all types of operations that are performed at this facility regarding the manufacturing/processing, packing or holding of food.

	Animal Food Manufacturer/ Processor	Warehouse/Holding Facility (e.g., storage facilities, including storage tanks, grain elevators)	Acidified/Low Acid Food Processor	Contract Sterilizer	Packer/ Repacker	Labeler/ Relabeler	Salvage Operator (Reconditioner)	Other Activity Conducted
☐ 21. SCREENINGS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 22. VITAMINS OR VITAMIN PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 23. YEAST PRODUCTS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 24. MIXED FEED (E.G., POULTRY, LIVESTOCK, EQUINE)	☐	☐	☐	☐	☐	☐	☐	☐
☐ 25. PET FOOD	☐	☐	☐	☐	☐	☐	☐	☐
☐ 26. PET TREATS OR PET CHEWS	☐	☐	☐	☐	☐	☐	☐	☐
☐ 27. PET NUTRITIONAL SUPPLEMENTS (E.G., VITAMINS, MINERALS)	☐	☐	☐	☐	☐	☐	☐	☐
☐ 28. IF NONE OF THE ABOVE FOOD CATEGORIES APPLY, THEN PRINT THE APPLICABLE FOOD CATEGORY OR CATEGORIES (THAT DOES NOT OR DO NOT APPEAR ABOVE).	☐	☐	☐	☐	☐	☐	☐	☐

SECTION 11 – OWNER, OPERATOR, OR AGENT-IN-CHARGE INFORMATION

Name of Entity or Individual Who is the Owner, Operator, or Agent-in-Charge

Provide the following information, if different from all other sections on the form.
If the information is the same as another section of the form, check which section. ◯ Section 2 ◯ Section 3 ◯ Section 4 ◯ Section 7

Street Address	City	Province/State/Territory	Postal/Zip Code

Phone Number (Include Area/Country Code)	FAX Number (Optional; Include Area/Country Code)		Postal/Zip Code

Facility Telephone Number	Facility Fax Number	E-Mail Address

SECTION 12 – INSPECTION STATEMENT

◯ FDA will be permitted to inspect the facility at the time and in the manner permitted by the Federal Food, Drug, and Cosmetic Act.

SECTION 13 – CERTIFICATION STATEMENT

The owner, operator, or agent in charge of the facility, or an individual authorized by the owner, operator, or agent in charge of the facility, must submit this form. By submitting this form to FDA, or by authorizing an individual to submit this form to FDA, the owner, operator, or agent in charge of the facility certifies that the above information is true and accurate. An individual (other than the owner, operator, or agent in charge of the facility) who submits the form to the FDA also certifies that the above information submitted is true and accurate and that he/she is authorized to submit the registration on the facility's behalf. An individual authorized by the owner, operator, or agent in charge must below identify by name the individual who authorized submission of the registration. Under 18 U.S.C. 1001, anyone who makes a materially false, fictitious, or fraudulent statement to the U.S. Government is subject to criminal penalties.

Signature of Submitter SIGN HERE	Printed Name of Submitter	Date Signed

Check One Box ◯ A. Owner, Operator or Agent In Charge (stop here, form is completed) ◯ B. Individual Authorized to submit the registration (fill in below)

If you checked Box B above, indicate who authorized you to submit the registration. ◯ A. Owner, Operator or Agent In Charge (stop here, form is completed)

◯ _____ Name of Individual who Authorized registration on behalf of Owner, Operator, or Agent In Charge (fill in address below)

Address Information for the Authorizing Individual Authorizing Individual Street Address, Line 1	City	Province/State/Territory	Postal/Zip Code

Phone Number (Include Area/Country Code)	FAX Number (Optional; Include Area/Country Code)	E-Mail Address (Optional)

MAIL COMPLETED FORM FDA 3537 TO U.S. FOOD AND DRUG ADMINISTRATION, HFS-681, 5100 PAINT BRANCH PARKWAY, COLLEGE PARK, MD 20993, OR FAX IT TO 301-436-2804

FDA USE ONLY

Date Registration Form Received	Date Notification Sent to Facility